



FINANCES PUBLIQUES

User's Guide

The "Gérer mes biens immobiliers" service

Individual users



**RÉPUBLIQUE
FRANÇAISE**

*Liberté
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This document introduces the "Gérer mes biens immobiliers" service, the rollout schedule and the features available to users, including private individuals. It also provides a step-by-step guide to the use of this online service.

Before you get started

- You must have a personal account.
- To learn how to create your personal account, please see [Comment créer votre espace particulier ?](#)
- You will need to log into your personal account via the www.impots.gouv.fr website. Click on "Votre espace particulier".

1. Overview of "Gérer mes biens immobiliers": features and rollout schedule

A new online service, "Gérer mes biens immobiliers", has been available since August 2021. Now, any property owner, whether an individual or a professional (legal entity), that has a secure account on impots.gouv.fr can access a nationwide list of all their built properties together with their characteristics (surface area, number of rooms, lot number, etc.).

Eventually, this service will enable users to comply with their property-related reporting obligations online, to submit property declarations electronically, to settle urban planning taxes and to declare the occupants of residential premises. The service will also make it possible to collect rents for rented residential premises from landlords as part of the revision of rental values.

Rollout schedule:

- **August 2021:** opening of the service offering all owners a view of all their built properties located in France together with their characteristics
- **Autumn 2022:** opening of the online property declaration service, including settlement of urban planning taxes
- **Early January 2023:** opening of the online declaration service for occupancy status and rents

The autumn 2022 and January 2023 components will be the subject of a specific announcement and will lead to the present guide being updated.

2. Getting started with "Gérer mes biens immobiliers"

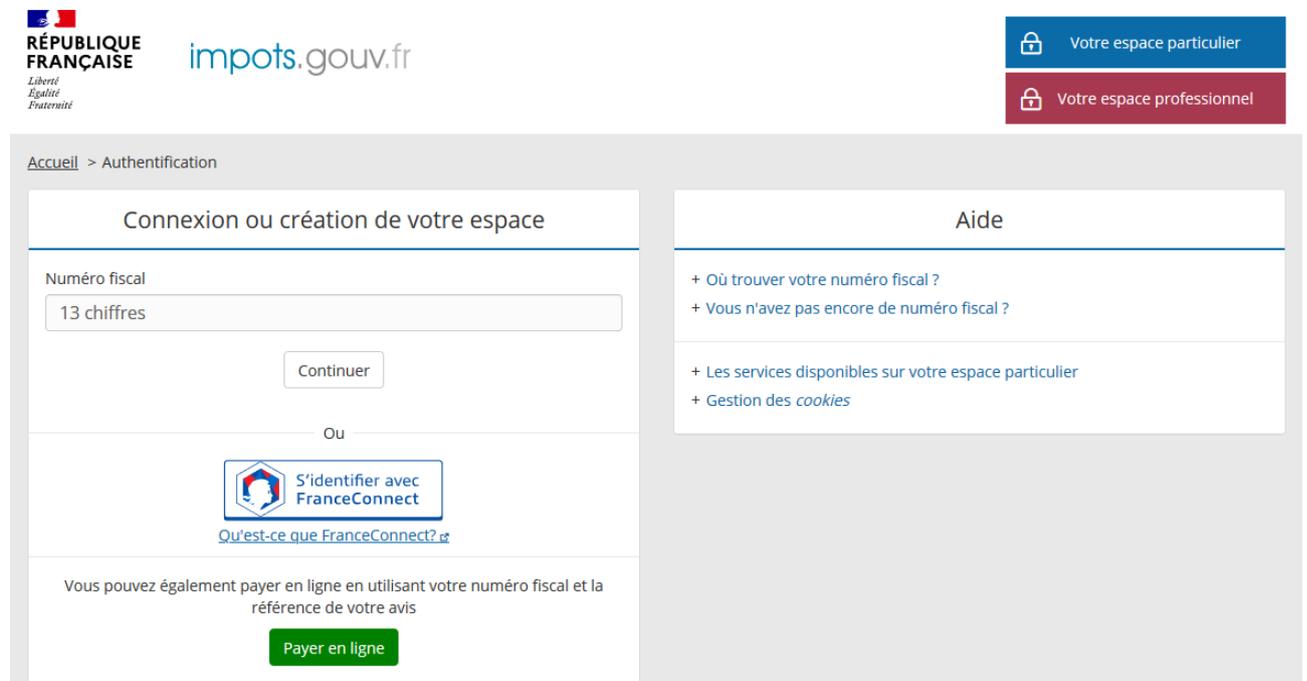
2.1. Accessing your personal account

Start at the home page of the www.impots.gouv.fr website.



➤ Click on "Votre espace particulier" (Your personal account)

The following screen will appear:



➤ Enter your tax number and click on "Continuer" (Next)

Connexion à votre espace particulier

Numéro fiscal 13 chiffres

Mot de passe

[Connexion](#)

Ou



S'identifier avec FranceConnect

[Qu'est-ce que FranceConnect?](#)

Vous pouvez également payer en ligne en utilisant votre numéro fiscal et la référence de votre avis

[Payer en ligne](#)

↪ Enter your password and then click on "Connexion" (Connect)

2.2. Accessing the service

[Aller au contenu](#) | [Aller au menu](#) | [Aller à la recherche](#)



RÉPUBLIQUE FRANÇAISE
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Mon espace particulier
impots.gouv.fr



Rechercher



Messagerie sécurisée 1



Mon profil



Mes contacts



Déconnexion

MARTIN DUPONT
N° fiscal : 0009876543210
Dernière connexion le 24 décembre 2020 à 23:59

Tableau de bord
Prélèvement à la source
Paiements
Documents 3
Biens immobiliers
Déclarer
Autres services

↪ Click on "Properties"

The "My Properties" dashboard will appear, where each of your properties are listed in a series of boxes. Each page holds a maximum of 6 properties.

If you own more than 200 properties, please refer to Section 2.5.

Tableau de bord > Biens immobiliers

PROPERTIES

Service disponible en français

MY PROPERTIES

Show details for properties

 House ST MICHEL CHEF CHEF (44730) 9 AVENUE DES ACACIAS 113 m ² 8 rooms Consult	 Garage ST MICHEL CHEF CHEF (44730) 9 AVENUE DES ACACIAS 25 m ² Consult	 House LA BAZOUGE DE CHEREMERE (53170) 1 LA PETITE FRESNAIE 191 m ² 7 rooms Consult
 Car park MARCOUSSIS (91460) 20 RUE PASTEUR 27 m ² Consult	 Flat MARCOUSSIS (91460) 20 RUE PASTEUR 52 m ² 5 rooms Consult	 Cellar, utility room MARCOUSSIS (91460) 20 RUE PASTEUR 5 m ² Consult

← 1 2 3 4 5 ... 26 All →

ABOUT THIS SERVICE

**GÉRER
MES BIENS
IMMOBILIERS**

▶ Découvrez le service en vidéo

Why aren't all my properties displayed?

Why is a property that I recently sold still listed?

In the description of the premises, what do surface area and the number of rooms refer to?

More questions

LIST OF MY PROPERTIES

If you are familiar with using a spreadsheet (Calc, Excel, etc.), you can download the list of your properties.

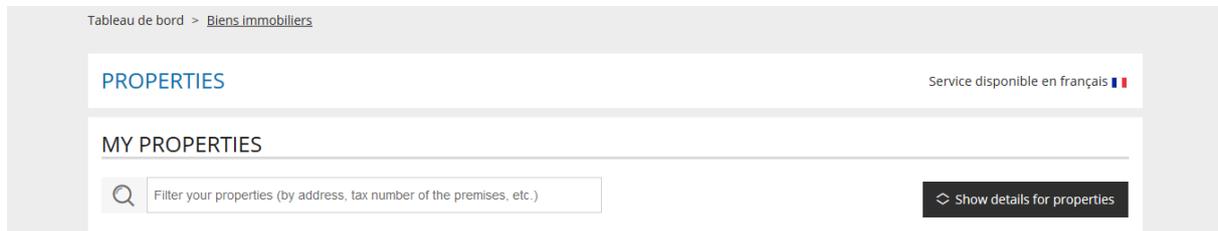
Open the dedicated interface

Please note: the "Gérer mes biens immobiliers" service is available in French and English:

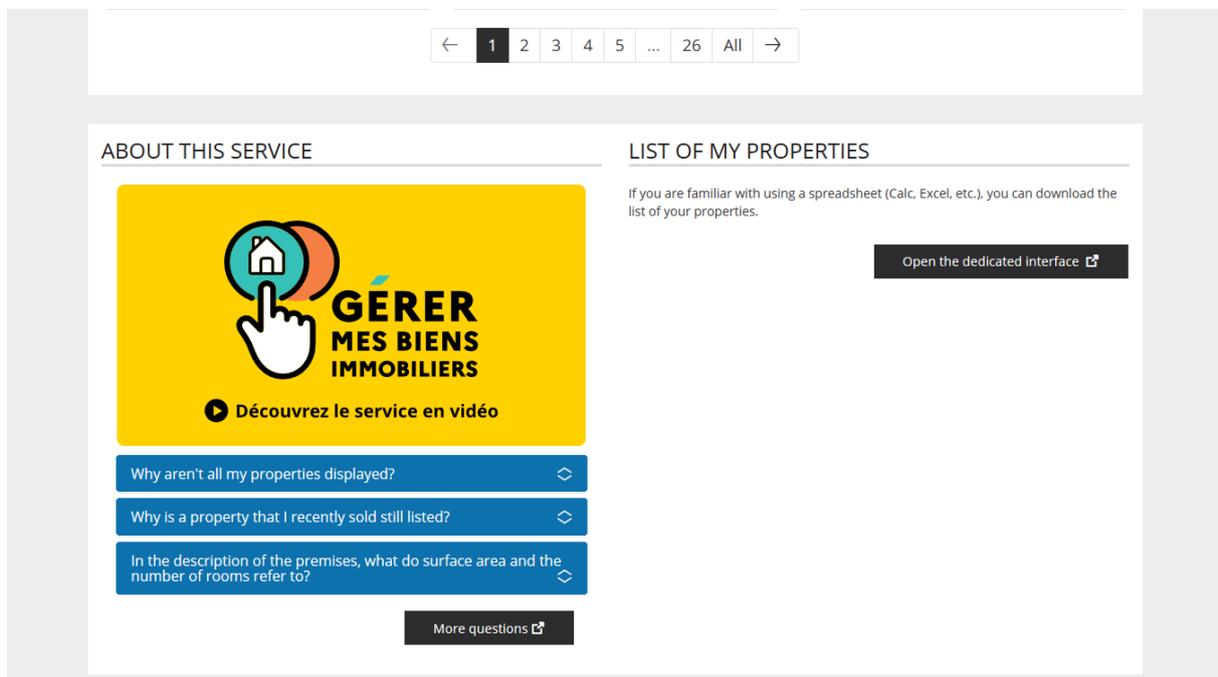
Tableau de bord > [Biens immobiliers](#)

PROPERTIES Service disponible en français 

To quickly find a property (based on the location, type of premises or its identification number), use the search tool on the home page:



You can also download the list of your properties in spreadsheet format. Below the dashboard, click on:



You can then download the list, either for all of France or for each *département*:

Download the list of your properties and their characteristics.

Select the geographical area :

- All departments
where at least one of your properties is located
- Select a department
where at least one of your properties is located

 Download

2.3. Displaying key information about your properties

To display key information about the list of properties, click on "Show details for properties":

The screenshot shows the user interface of the 'Mon espace particulier' website. At the top left is the French Republic logo and the text 'RÉPUBLIQUE FRANÇAISE' with the motto 'Liberté, Égalité, Fraternité'. To its right is 'Mon espace particulier' and 'impots.gouv.fr'. On the top right, there are navigation buttons: 'Recherche', 'Messagerie sécurisée', 'Mon profil', 'Mes contacts', and 'Déconnexion'. Below these, the user's name 'MARIE-CLAUDE MERCIER' and fiscal number 'N° fiscal : 1656406497508' are displayed, along with the last connection time 'Dernière connexion le 9 novembre 2021 à 17:14'. A horizontal menu contains 'Tableau de bord', 'Prélèvement à la source', 'Paiements', 'Documents' (with a notification badge '6'), 'Biens immobiliers' (selected), 'Déclarer', and 'Autres services'. Below the menu, the breadcrumb 'Tableau de bord > Biens immobiliers' is shown. The main content area is titled 'PROPERTIES' and includes a sub-header 'MY PROPERTIES'. A search bar with the placeholder 'Filter your properties (by address, tax number of the premises, etc.)' and a 'Show details for properties' button are present. Three property cards are displayed: 1. 'House ST MICHEL CHEF CHEF (44730)' at '9 AVENUE DES ACACIAS', '113 m² | 8 rooms'. 2. 'Garage ST MICHEL CHEF CHEF (44730)' at '9 AVENUE DES ACACIAS', '25 m²'. 3. 'House LA BAZOUGE DE CHEMERE (53170)' at '1 LA PETITE FRESNAIE', '191 m² | 7 rooms'. Each card has a 'Consult' button.

This will display key information about the premises: floor, lot number, etc.

This screenshot shows the same three property cards as above, but with expanded details. 1. For 'ST MICHEL CHEF CHEF (44730)', it adds 'total surface area 208 m²' and 'Tax number of the premises 441820232624'. 2. For 'ST MICHEL CHEF CHEF (44730)', it adds 'total surface area 25 m²' and 'Tax number of the premises 441821117951'. 3. For 'LA BAZOUGE DE CHEMERE (53170)', it adds 'total surface area 255 m²' and 'Tax number of the premises 530220141813'. Each card still includes a 'Consult' button.

2.4. Displaying individual properties

For a detailed description of each of your properties, click on the "Consult" button shown in each box:

PROPERTIES Service disponible en français 

MY PROPERTIES

Show details for properties



House
ST MICHEL CHEF CHEF (44730)
9 AVENUE DES ACACIAS
113 m² | 8 rooms
[Consult](#)



Garage
ST MICHEL CHEF CHEF (44730)
9 AVENUE DES ACACIAS
25 m²
[Consult](#)



House
LA BAZOUGE DE CHEMERE (53170)
1 LA PETITE FRESNAIE
191 m² | 7 rooms
[Consult](#)

A full description of the property is then displayed:

DESCRIPTION OF PROPERTY



Description available for download

The current description is also available for download (in PDF format).



Download

Tax number of the premises 913630044577

Type of premises Flat

No. and street 20 RUE PASTEUR

Postcode 91460

Town/city MARCOUSSIS

Building A

Entrance (or stairwell) 01

Floor Ground floor

Door 01002

Land registry office references for the plot 000 AK 0302

Main section :

Surface area 52 m²

The number of rooms 5

Category 6

PROPERTY RIGHTS

Nature Life tenant

The information displayed is that which is available to the French tax authorities: identifying elements and a general description of the property in question, as well as the right exercised (owner, life tenant, etc.).

Click on the download button to save it to your device:

DESCRIPTION OF PROPERTY

 **Description available for download**
The current description is also available for download (in PDF format).

 Download

Tax number of the premises

2.5. If you have more than 200 properties

There is a special interface for owners of more than 200 properties, where they can upload the list of their properties and, in time, file electronic declarations. You can search for properties by entering their tax number.

Tableau de bord > [Biens immobiliers](#)

PROPERTIES

Service disponible en français

LARGE ACCOUNTS

You have more than 200 premises : In order to facilitate your procedures, a dedicated interface is at your disposal. This interface allows you to consult your properties (and their characteristics) and to carry out all your declarations, via a file sharing system.

A unitary access is available to consult the page of a property or to carry out occasional procedures.

LIST OF YOUR PROPERTIES

Your properties and declarations in files.

[Open the dedicated interface](#)

UNITARY ACCESS

Consult a property and carry out the procedures associated to this property.

Tax number of the premises

[Open the page detailing the property](#)

ABOUT THIS SERVICE



Why aren't all my properties displayed?

Why is a property that I recently sold still listed?

In the description of the premises, what do surface area and the number of rooms refer to?

[More questions](#)

Additional features – including online submission of property declarations, settling urban planning taxes and declaration of the occupants of residential premises and associated rents – will be described at a later date.

3. FAQ

A list of frequently asked questions can be found on the www.impots.gouv.fr website.

4. Troubleshooting

If you need more information, contact our hotline from 8.30 am to 7 pm, Monday to Friday, in one of the following two ways:

- By telephone at +33 8 0940 1401 (free service + carrier's charges)
- Via the secured messaging system accessible from your personal account.